

<h1 style="text-align: center;">横須賀基地空席広報</h1> <h2 style="text-align: center;">VACANCY ANNOUNCEMENT</h2> <p style="text-align: center;">***** Open Until Filled *****</p> <p style="text-align: center;">Amendment (Changed number of recruitment from one to two.)</p>		広報番号： Announcement No.	SRFJPMC-92-06(OUF)(A)
		募集締切日： Closing Date	1st Cut Off: 15 Oct 06 1 st and 15 th of each month until filled after the 1 st cut off
		発行日： Date of Issue	25 Sep 06
1.職種名 Job title (等級 Grade <u>6</u> / 語学等級 LAD <u>3</u>) Engineering Technician (Naval Architect) #384 【エンジニアリング専門職 (船舶技師)】 受諾可能な下位等級 Acceptable Trainee Level: 1-4 <input checked="" type="checkbox"/> 事務系 Administrative <input type="checkbox"/> 技能系 Blue Collar Trade		募集人数 No. of Recruitment <div style="text-align: center; font-size: 1.5em;">2 名</div>	4.募集範囲 Area of Consideration <input checked="" type="checkbox"/> 現 MLC/IHA 従業員 (部隊内) Current MLC/IHA Employee within Activity <input checked="" type="checkbox"/> 現 MLC/IHA 従業員(通勤圏内) Current MLC/IHA Employee in commuting distance <input checked="" type="checkbox"/> 現 MLC/IHA 従業員(全在日米軍) Current MLC/IHA Employee Japan Wide <input checked="" type="checkbox"/> 外部 Off Base Applicant
2.部隊 Activity U. S. Naval Ship Repair Facility & Japan Regional Maintenance Center, Yokosuka Engineering and Planning Department, HM & E Engineering Division, Naval Architecture Branch (C-250), Ventilation Section (C-250.3) 勤務場所 Working Place: 横須賀市 泊町 Tomari-cho, Yokosuka		5.雇用の種類 Type of Employment <input checked="" type="checkbox"/> MLC <input type="checkbox"/> IHA <input type="checkbox"/> HPT <input checked="" type="checkbox"/> 常用 Permanent <input type="checkbox"/> 限定 Limited Term (__ヵ月 Months)	
3.勤務時間 Work Schedule (週 <u>40</u> 時間制 hrww) 勤務日 Work Days: Monday thru Friday 勤務時間・休憩 Work Hours/Recess Period: 08:00 – 16:45/12:00 – 12:45 <input type="checkbox"/> 夜勤 Night Shift <input checked="" type="checkbox"/> 残業 Overtime <input checked="" type="checkbox"/> 出張 Business Travel			
6.職務内容 Duties 1. Independently performs ship checks to obtain information on all the phases of assigned Engineering Service Request or job order tasking. Checks existing conditions of ship's systems with regard to technical requirements and assigned maintenance, repair or modernization tasking which need to takes measurements and makes necessary sketches and notes. Discusses tasking with ship's officers to verify ship's requirements or to suggest alternative plans. 2. Plans and develops detailed design and working drawings, sketches, notes, etc., applying scientific and engineering principles. Work is concerned with, ventilation and air conditioning systems including heat survey and air flow check by reference to and application of plans, specification, standard formulas, manuals, etc., and by ship checks to clarify additional technical requirements and problems. 3. Makes contact with shop personnel and ship's officers during the progress of work and discusses/resolves problems arising from engineering and practical standpoints. When an unforeseeable problem arises and requires changes in approved plan, exercises judgment and initiative in recommending solutions. Confers with technicians and engineers of other branches for integrating ideas for multidisciplinary projects to work out the best engineering solution with respect to related structures and systems. 4. Performs other related or incidental duties as assigned.			
7.資格要件／身体条件 Qualification/Physical Requirements a. One year of specialized technical or administrative work experience equivalent at 1-5 level in the related work. If applicant does not have such specialized experience, possession of Master's Degree in a related field may qualify him/her at 1-6 level. b. Knowledge of engineering principles, techniques, methods, and precedents gained through technical experience in the naval architectural field. c. Ability to make measurements, compute, read engineering drawings and specifications, and to design assigned projects. d. Ability to discuss and resolve engineering problems with shop personnel and ship's officers. e. Ability to speak, read and write English at advanced proficiency level (LAD-3). *An applicant who does not fully meet the qualifications stated above may be considered at a lower grade level as below: 1-5: a. One year of clerical, technical, or administrative work experience equivalent at 1-4 level in the related work. If applicant does not have such work experience, completion of 4-years college/university in a related field may qualify him/her at 1-5 level. 1-4: a, One year of clerical, technical, or administrative work experience in any field. If applicant does not have such work experience, completion of 4-years college/university in any field may qualify him/her at 1-4 level. *A handicapped applicant may be accepted, depending upon the degree and kind of disability.			
英語力 English Language Proficiency : <input type="checkbox"/> 必要なし None <input type="checkbox"/> 初級 Basic <input type="checkbox"/> 中級 Intermediate <input checked="" type="checkbox"/> 上級 Advanced <input type="checkbox"/> 特段の能力 Exceptional			
学歴 Educational Background : N/A		免許証／修了証 License/Certificate Required : N/A	

8.提出するもの Application and Associated Documents	職務状況 Working Condition
<p>*<input checked="" type="checkbox"/> 空席応募用紙 Application for Vacancy Announcement</p> <p>*<input checked="" type="checkbox"/> 専門職務経歴書 Resume of Specialized Work Experience</p> <p>*の記入は Complete * in <input type="checkbox"/> 日本語で Japanese <input checked="" type="checkbox"/> 英語で English <input type="checkbox"/> どちらでも Either</p> <p><input type="checkbox"/> 運転免許証の写し Copy of Driver's License</p> <p><input type="checkbox"/> 修了証／証明書の写し Copy of Certificate</p> <p><input checked="" type="checkbox"/> 英語の能力を証明するものの写し Certificate of English Proficiency (Copy)</p> <p><input checked="" type="checkbox"/> 80 円切手を貼付し、応募者の郵便番号・住所・氏名を書いた返信用封筒 (12cm x 23.5cm) 12cm x 23.5cm Envelope with Applicant's Zip Code, Address, Name and a 80 yen stamp (MPS is unacceptable.)</p> <p><input checked="" type="checkbox"/> 日本国籍以外の方は、外国人登録証及びパスポート/査証のコピー For non-Japanese citizen applicant, copy of Alien Registration and Passport/Visa Copy</p>	

9. 応募書類提出先 Office to Submit

内部（現 MLC/IHA 従業員）と外部（非従業員）では、提出先が違います。上記必要提出物をお間違えの無い様、郵送/提出して下さい。募集締切日必着。 Office to submit is different for Current MLC/IHA Employees versus Off Base Applicants. Please ensure to submit required application documents to the right office. Applications must be received by the closing date of the Vacancy Announcement:

1. 内部（現 MLC/IHA 従業員）提出先 Current MLC/IHA Employees must submit to:

〒238-0001 神奈川県横須賀市泊町 1 番地, Box 22 〒238-0001 1 banchi Tomari-cho, Yokosuka, Box 22
米海軍横須賀基地日本人雇用課 (N132) COMNAVJFORJAPAN, Human Resources Office (HRO) Yokosuka
内線/Extension 243-8152 JN Employment Division (N132)

*部隊担当者名 Office/POC: SRFJPMC, Manpower Division (Code 1160), Ms. Satomi/Ms. Imaizumi 軍電 (DSN) 243-4553/243-4554

2. 外部（非従業員）提出先 Off Base Applicants must submit to:

〒238-0011 神奈川県横須賀市米が浜通 1-6 村瀬ビル 4 階 〒238-0011 Murase-Bldg. 4F, 1-6 Yonegahama-dori, Yokosuka
(独)駐留軍等労働者労務管理機構横須賀支部 (LMO/IAA) Yokosuka Branch of LMO/IAA
管理第一係 Management Section

電話番号 Phone 046-828-6959

受付時間：月曜—金曜、0830-1730（日本の祭日を除く） Operating Hours: Mon-Fri, 0830-1730 (Closed on Japanese Holidays) *雇用条件等のご質問はこちらにお問い合わせ下さい。Please contact LMO/IAA for questions on conditions of employment.

事務処理欄 For Official Use

PD No.: SRFJPMC-250.3-002	PD is accurate and current. Certified by Activity: kk	HRO: ah 8/31 ms 8/31 ah 11/17
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応募要項を満たしていない場合、選考の対象になりません。Incomplete applications will not be considered.

提出された応募書類はお返ししません Submitted applications will not be returned.